

**ADRIAN CHARTER TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
TOWNSHIP HALL  
September 8, 2014  
7:00 p.m.**

Following the pledge to the flag, Supervisor Koehn opened the meeting. Roll call was taken of the board members present: Jim Malarney, Tom Romain, Rob Hosken, Jim Koehn, Ray Thompson and Charlie Morris, absent was Mike Herr.

**Romain moved, supported by Morris, to approve the minutes of the Regular Board Meeting on August 11<sup>th</sup>, 2014 held at the Township Hall. Motion passed unanimously.**

**Thompson moved, supported by Romain, to approve all the reasonable and customary bills, payments and claims audit vouchers for payment. Motion passed unanimously.**

Treasurer's Report – Distributed

Public Comment

Question was asked regarding the newsletter mentioned at the last meeting. Jim Koehn stated that the mailing was delayed but sent and should be received by the residents in a couple of days.

Philip Rubley, CPA presented the results of the 2013 annual audit. The Township was given an "Unqualified Opinion" which is the highest opinion that can be rendered. The township is in strong financial position with one of the finest set of records he has audited.

- Township net assets decreased by \$179,238
- Business-type activities decreased by \$361,213
  - Included \$255,011 in depreciation
  - Actual loss from activities was \$106,202

Supervisor's Report – Distributed

The draft of PowerPoint presentation to be presented at the upcoming public hearings was passed out the board members to review ahead of time.

The second oil revenue from Savoy in the amount of \$4,068.12

Received a state revenue sharing check in the amount of \$77,514

Attorney's Report – None

Planning Commission Report - Distributed

- **Romain moved, supported by Morris to appoint Ray Maxe as the Planning Commission representative to the Zoning Enforcement Committee. The motion passed unanimously.**

Board of Appeals – None

Public Safety Committee Report – None

Fire Department Report – Distributed

- **Hosken moved, supported by Romain to rehire Kyle Martin as probationary firefighter, in addition he pay his own EMT expenses. The motion passed unanimously.**

- **Romain moved, supported by Morris to approve the not to exceed cost of \$1,125 to attend training classes to be NIMS compliant. The motion passed unanimously.**

Police Department Report – Distributed

- The Chief received a bid of \$1,201.00 for the Ford
- The Chief will ask to use the sheriff department’s “speed study trailer”

Old Business - None

New Business

Jim Koehn recommended that oil revenue should be earmarked for capital expenditures only. He stated a new plow truck is needed and Ray Thompson talked about acquiring addition properties adjacent to this property.

- **Morris moved, supported by Thompson to earmark for capital expenditures item only. The motion passed unanimously.**

**Morris made a motion, supported by Romain to lease an easement on the 10 acres of township property on Corporate Drive, to Kevin Fisher, based on the execution of a “Revocable Easement” legal document drafted by Township Attorney Harvey Koselka paid by Kevin Fisher, which includes a 60-day termination clause. The motion passed unanimously**

Commented [RH1]:

**Morris moved, supported by Romain to increase the size of Planning Commission for seven (7) to nine (9) members. The motion passed unanimously.**

**Romain moved, supported by Morris to appoint Bryan Winder, Patrick Raje and Denis Jodis to the Planning Commission. The motion passed unanimously.**

**Morris moved, supported by Malarney to appoint Tom Romain and Ray Thompson to the Election Commission. The motion passed unanimously.**

**The Election Commission unanimously approved the following Resolution**

***RESOLUTION # 14 - 03***

**RESOLUTION OF THE ADRIAN CHARTER TOWNSHIP ELECTION COMMITTEE TO DELEGATE THE CLERK AND THE DEPUTY CLERK PERFORM CERTAIN DUTIES BEHALF OF THE COMMISSION**

*Minutes of a meeting of the Adrian Township Election Committee, County of Lenawee, State of Michigan, held at the Township Hall in said Township of this 8th day of September, 2014, at 7:00 p.m. Eastern Standard Time.*

*PRESENT: Members Tom Romain, Ray Thompson and Rob Hosken*

*ABSENT: Members None*

*The following preamble and Resolution were offered by member Tom Romain and supported by member Ray Thompson.*

*WHEREAS, the Adrian Charter Township Election Commission of the County of Lenawee, State of Michigan, after due discussion and review, will delegate certain duties to the Clerk and his/her Deputies.*

BE IT RESOLVED, the Clerk and his/her Deputies shall be responsible for the following;

- Preparing, printing, approval and delivery of ballot proofs to candidates and the Secretary of State as needed
- Appointments of election inspectors
- Providing notice to voters in the case of precinct changes / consolidations
- Provided election supplies and ballot containers
- Preliminary logic and accuracy testing
- Notifying major political parties of certified precinct inspector appointments (federal and state elections only)

Ayes: Members Tom Romain, Ray Thompson and Rob Hosken

Nays: None

**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
*Adrian Charter Township Clerk*

*I hereby certify that the attached is a true and complete copy of resolution adopted by the Adrian Charter Township Election Commission, Lenawee County, Michigan on the 8<sup>th</sup> day of September, 2014.*

\_\_\_\_\_  
*Adrian Charter Township Clerk*

**PRIVATE SESSION**

**Romain moved, supported by Malarney to go into private session at 8:35pm to discuss an employee situation. The motion passed unanimously.**

**Morris moved, supported by Romain at 8:45pm to close the private session and return to the open Board. The motion passed unanimously.**

**Public Comment**

Trustee Charlie Morris voiced his appreciation for all of the work Ron Elardo provided as a member of the Planning Commission

Meeting adjourned at 8:45pm

Respectfully submitted,

\_\_\_\_\_  
Rob Hosken

\_\_\_\_\_  
*James Koehn, Supervisor*