

**ADRIAN CHARTER TOWNSHIP
SPECIAL BOARD MEETING MINUTES
TOWNSHIP HALL
February 4, 2016
6:00 p.m.**

Following the pledge to the flag, Supervisor Koehn opened the meeting. Roll call was taken of the board members present: Jim Malarney, Mike Herr, Tom Romain, Rob Hosken, Jim Koehn and Ray Thompson. Charlie Morris was absent.

The purpose of this special meeting is to have board questions answered by the bonding agent and attorney for special assessment districts for road repairs. At 7:00pm and informational hearing will be held to answer questions from residents about the proposed special assessment districts for road improvements. A resolution will be presented to set up a public hearing for the establishment of special assessment districts in Amsler Woods and North Hills subdivision. Also raises for 2016 for township employees will be discussed.

Romain moved, supported by Herr, to approve a 10% raise for Fire Chief Tim Bartenslager and a 3% raise for Marie Nelson retroactive to January 1, 2016. Motion passed unanimously.

Public Comment:

Supervisor Koehn introduced the following special guests, who will be able to help provide answers to questions, to the public in attendance:

- Steven Mann, Attorney, Miller, Canfield, Paddock and Stone, PLC
- Ryan Bendzinski, Municipal Finance Advisor, Bendzinski & Co.
- Jason Schnaidt, Operations Manager, Lenawee County Road Commission
- Dustin Brighton, Foreman, Lenawee County Road Commission

Supervisor Koehn explained that he received engineering estimates from the Lenawee County Road Commission to mill and add 3.5" of asphalt in the amount of \$200,000 for Amsler Woods and \$275,000 for Northhills Subdivision.

- The engineering estimates are not actual but only estimates of the anticipated costs.
- Additional costs included is the assessment will be:
- \$25,000 in professional fees to the bond attorney and municipal finance advisor.
- Township expenses not yet determined.

Questions from the audience included:

Is there a warranty after the work is completed? Jason Schnaidt stated "no".

- Asphalt will crack and additional maintenance costs will include:
 - Crack seal after 2-3 years.
 - Seal coat after 5-7 years.

What about existing trouble spots in the roads today? Schnaidt stated those areas would receive special attention.

- The road base would be dug out.
- New stone base added as needed.
- The Northhills Subdivision low spot on Woodlawn would be built up.

Could the work be completed in 2016? Schnaidt stated "yes".

1. The projects would probably start around August.
2. It would take about 30 days to complete, weather permitting.
3. They would work on half of the road at a time to allow residents to access their homes.

How will the costs be allocated? Koehn stated he is leaning towards based on property tax ADOs.

Regarding Amsler Woods, what caused the jump in estimated cost from \$3,700 to now \$6,000 plus? Koehn stated the original \$3,700 was based on 28 lots.

- Currently they are 20 property owners.
- This is because of multiple lot property owners under one tax number.

What about Wildwood Drive, a private road, in Northhills Subdivision? Koehn stated those property owners will have to absorb partial assessment.

Koehn stated there will be Public Hearing on March 17th, 2016. Schnaidt stated that he would have actual costs prepared at that time.

Romain moved, supported by Thompson, to approve RESOLUTION #16 – 003, SPECIAL ASSESSMENT RESOLUTION NO.1 AMSLER WOODS SUBDIVISION, (see attached). Motion passed unanimously.

Thompson moved, supported by Herr, to approve RESOLUTION #16 – 004, SPECIAL ASSESSMENT RESOLUTION NO.1 NORTHHILLS SUBDIVISION, (see attached). Motion passed unanimously.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Rob Hosken

James Koehn, Supervisor