

**ADRIAN CHARTER TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
TOWNSHIP HALL  
JUNE 11, 2018  
7:00 p.m.**

Following the pledge to the flag, Supervisor Koehn opened the meeting. Roll call was taken of the board members present: Jim Malarney, Mike Herr, Steve May, Rob Hosken, Jim Koehn, Ray Thompson and Ben Ruesink.

**Hosken moved, supported by May, to add the MJR Theaters Liquor License request to the Agenda. Motion passed unanimously.**

**Ruesink moved, supported by Malarney, to approve the minutes of the Regular Board Meeting held on May 14<sup>th</sup>, and the Special Meeting held May 18<sup>th</sup>, 2018.**

- **Trustee Mike Herr noted in the Special Meeting Minutes that motion to pass the 425 Agreement with Madison Township did not contain wording stating the motion passed**
  - **The Board agreed that said motion was approved unanimously.**
- **Motion passed unanimously with the correction made to the May 18<sup>th</sup> Special Meeting Minutes.**

**Thompson moved, supported by Ruesink, to approve all the reasonable and customary bills, payments and claims audit vouchers for payment as presented. Motion passed unanimously.**

Treasurer's Report – Distributed

Public Comment – None

Baker Estates Public Hearing was held from 7:06 pm to 7:31 pm

Philip Rubley, CPA presented the audited report for the 2017 fiscal year ending December 31, 2017

- Introduced Brent Shea who has purchased his CPA firm.
- Awarded Township a “YELLOW BOOK AUDIT” which is the best rating possible
  - This rating must be reported when federal monies have been received by the Township.
  - Would have received an “Unqualified Opinion” the highest rating possible if the SAW Grant wasn’t received.
- His presentation included the following:
  - The Township is in a strong financial position with a good cash balance.
  - Commended the accuracy of the budgeted numbers compared to actual.
- Recommendations going forward:
  - Outstanding checks should be reviewed periodically and written off as appropriate.
  - Should budget in the general fund loan proceeds, loan principal and interest payments

Supervisor's Report

Discussed the Modern Waste Letter from Phil Duckham regarding the need increase the recycling rates charged the Township.

- Current rate of \$5,400 per year (12 x \$450)
- New rate per letter; \$100/box x 34 times x 12 months = \$40,800

- Board discussion included:
  - Limited pickups on a monthly basis for only Township residents.
  - Ruled out asking for a special millage
- Supervisor Koehn will discuss further with Modern Waste and report.

**Herr moved, supported by May, to extend the sub division road pavement program one more year to include 2019. Motion passed unanimously.**

Attorney's Report - None

Planning Commission Report – meeting held to discuss land use for a solar farm

Board of Appeals – None

Public Safety Committee Report – None

Fire Department Report – Distributed

Police Department Report – Distributed

Chief Bartenslager reported that he had 3 resignations in the last month.

Old Business - None

New Business

**May moved, supported by Thompson, to approve RESOLUTION 2018–05, titled BAKER ESTATES SUB DIVISION SPECIAL ASSESSMENT RESOLUTION NO. 1 declares it intent to establish a special assessment district to repave the sub division roads next year. Motion passed unanimously.**

**Hosken moved, supported by Malarney, to approve the 3 year renewal of the Fire Department's PROVIDENT Accident & Health Insurance Policy in 3 installments of \$3,850 annually. The motion passed unanimously.**

**Hosken moved, supported by Ruesink, to approve MJR Theaters' request to obtain a Class C Liquor License from the State of Michigan. In discussion Police Chief Hanselman stated that they respond frequently to calls from theater. The motion passed unanimously.**

Public Comment - None

Adjourned at 8:41pm

Respectfully submitted,

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Rob Hosken, Clerk

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James Koehn, Supervisor